



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

**Senior Teaching Fellow/ Head of Year in Accounting and Finance,
Leeds University Business School**



Salary: Grade 8 (£40,792 – £48,677 p.a.)

Reference: LUBSC1403

Closing date: 17 July 2019

We will consider job share and flexible working arrangements

Senior Teaching Fellow/Head of Year in Accounting and Finance

Accounting and Finance Division

Leeds University Business School

Do you have the ability to motivate and inspire learners? Are you passionate about teaching and delivering an exceptional student experience in a Russell Group University?

As a Senior Teaching Fellow you will provide effective and innovative research led teaching and demonstrate a potential to lead pedagogical thinking and developments in the field of accounting and finance.

As part of our continuing commitment to enhancing the student experience, and building on the success of our Head of Year positions, the Division of Accounting and Finance seeks to appoint an enthusiastic and dedicated individual to complement the team. Working with our students as members of a learning community to provide world class education, the person appointed will be part of a team responsible for the management and development of the student experience and will also act as a personal tutor to our Undergraduate accounting and finance students.

What does the role entail?

As a Senior Teaching Fellow/ Head of Year your main duties will include:

- Providing academic support and guidance to manage the student's transition from Level 1 to the second and third year of university life. Supporting their development and skills needed for the more independent learning that will be expected of them in the upper levels of their degree;
- Undertaking research led teaching at all levels, regularly collecting, and responding to, student feedback as well as being involved in the assessment of course work and examinations.
- Playing a significant role in the design, development, planning and review of modules and programmes;
- Develop and utilise innovative approaches to delivering teaching in a variety of settings, including lectures, workshops and small group tutorials;
- Contributing to the Schools offering in employability;



- Working with our students as members of a learning community to provide world class education and an excellent student experience;
- Maintaining and enhancing standards of student attainment at both undergraduate and postgraduate levels;
- Ensuring processes such as programme delivery, admissions and quality assurance are delivered effectively to enhance the student experience.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

As a Senior Teaching Fellow/ Head of Year you will have:

- A Masters Degree or equivalent experience in finance, accounting or a related discipline;
- A proven record of teaching in a University environment;
- Teaching that reflects professional development and engagement with the relevant discipline;
- Excellent and effective communication skills with the ability to interact with students in ways that will enhance the student experience;
- Experience of proactively developing new teaching approaches and materials;
- Experience of providing support and guidance to students;
- Ability to work across disciplines, establishing effective working relationships;
- A high level of interpersonal and communication skills;
- Excellent decision making and organisational skills;
- Able to demonstrate creativity and ability to inspire others;
- Ability to work under pressure and deal with conflicting demands.

You may also have:

- A professional qualification and/or PhD in finance or accounting ;
- Experience of programme/academic leadership;
- Experience of proactively developing new teaching approaches and materials.



How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Contact information

To explore the post further or for any queries you may have, please contact:

Professor Nick Wilson, Head of Accounting and Finance Division

Tel: +44 (0)113 343 4472

Email: n.wilson@lubs.leeds.ac.uk

Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be, in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

